

## POLICY DESCRIPTION FORM

Department/Group: PA/PG/Conservator/Coroner / L&J Budget Code: AAA PAC  
 Title: Request for Deputy Public Guardian Position

PRIORITY: Rank 5 of 7 FUNDING: Full Year ☒ Other ☐ \_\_\_\_\_ Months

ITEM STATUS: Restoration ☐ Program Change ☐ Workload ☒

OPERATIONAL AND/OR FISCAL IMPACT: Clearly explain the impact on services (attach additional pages if required)

The Public Guardian Department places approximately 500 active LPS and Probate conservatees into 100+ different care facilities. The Deputy Public Guardians handle difficult placement issues, and engage in considerable dialog with the facilities.

There is a need for a centralized point of contact between the Public Guardian and these facilities. Some of the responsibilities may include, but should not be limited to: interface with the department of Health Services and residential care licensing regarding facility licensing issues, liaison to the care facilities, maintenance a facility information database and new facility reviews. This position would also be utilized to mitigate the existing case management workload.

	2003-04	Ongoing 2004-05
<b>APPROPRIATIONS</b>		
Salaries & Benefits (attach additional page if required)	\$ 62,212	\$ 64,078

CLASSIFICATIONS		
Budgeted Staff	Title	Amount
1.0	Deputy Public Guardian	62,212
_____	_____	_____
_____	_____	_____

Services & Supplies

Other (specify) \_\_\_\_\_

Equipment

FIXED ASSETS	
Item	Amount
_____	_____
_____	_____
_____	_____

Reimbursements (specify) \_\_\_\_\_

Total: \$ 62,212 \$ 64,078

REVENUE (specify source)

Federal Aid - Targeted Case Management/MediCal Administration

31,106 32,039

Total: \$ 31,106 \$ 32,039

LOCAL COST \$ 31,106 \$ 32,039